PROCEDURES FOR REQUESTS FOR RECONSIDERATION OF LIBRARY MATERIALS

1. KDL responds to requests for reconsideration of library materials from residents of the KDL service area in writing.

2. Requestors must have read, heard or viewed the entire work to have their challenge considered.

3. KDL’s Challenged Materials Committee reviews these requests.

4. The Committee, consisting of youth and adult librarians, and headed by the Collection Development Manager, reviews the item in light of the patron’s concern, the KDL acquisition policy, and professional reviews of the title within 30 days.

5. The Committee’s decision will be communicated in writing to the requesting party via a letter sent by the Library Director.

KDL’s materials selection policy may be viewed here:

http://www.kdl.org/about/policies/material-selection
CITIZEN’S REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

Author: ____________________________________________

Title: ______________________________________________

Format: ____________________________________________

Publisher: ______________________________ Date of Publication: __________

Request Initiated By: __________________________________________

Address: ________________________________________________

City: ___________________________________________________

Zip Code: _______________ Telephone: ___________________________

Complainant Represents (Specify):

Self _____ Organization _____

Name of organization: _______________________________________

Identity of any other group concerned: ___________________________

Are you a KDL Service Area Resident? (Only KDL residents may complete this form.)

1. Have you read, viewed, or heard the entire work?

Yes _____ No _____

(Requestors must have read, heard or viewed the entire work to have their challenge considered.)

2. For what age group is this work intended?

_________________________________________________________________

3. What do you believe is the theme and/or major intent of this work?

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________

4. Is the subject matter well presented and handled? Please explain your point of view.

_________________________________________________________________

_________________________________________________________________

_________________________________________________________________
5. Are you aware of the judgment of this work by subject specialists or literary critics?
   Yes  _____ No  _____
   Itemize:
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

6. What is your objection to this work? (Be specific.)
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

7. What do you feel might be the result of reading or using this work?
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

8. In its place, what work of equal literary quality would you recommend for library purchase that would cover the same subject or content?
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________
   __________________________________________________________

Date  ___________________________  Signature of Complainant

Date  ___________________________  Signature of Branch Manager